

**Risk Management**

The Ashland School District is committed to risk management and, as such, is committed to reduce and/or eliminate the incidence of employee and citizen slip, trip, and fall-related events and injuries.

Slips, trips, and falls are among the leading causes of injury and lost work time to employees, and to members of the public visiting municipal/school/county property. Accidents often occur from a lack of due diligence to report and address existing conditions that can contribute to these types of events. Therefore, the Ashland School District and its employees will take a proactive approach to managing the risks associated with slip, trip, and fall-related conditions.

It is the policy of the Ashland School District that its employees will be required to monitor, report and, whenever reasonably possible, correct a condition that has caused or is likely to cause a slip, trip, and fall-related event if corrective action is not taken.

1. A Slip, Trip and Fall log shall be maintained at every school building.
2. Unsafe conditions shall be reported to the appropriate contact for that location immediately for corrective action. If the conditions present an immediate threat to the safety of employees or the public, the employee will take reasonable steps to prevent injuries until the appropriate personnel arrive.
3. Employees shall wear footwear appropriate for the conditions.
4. Sidewalks, parking lots, stairs, and other areas that employees and the public utilize shall be properly maintained to ensure that no tripping points, ice and snow build up, or other conditions that could contribute to a slip, trip, or fall, exist.
5. Interior hallways, stairs, floors, and other areas of foot travel shall be clear of obstructions such as boxes, power cords, fraying carpeting, or weathered matting. Proper signage shall be used to signal wet floors or hazardous conditions which could contribute to a slip, trip, or fall.

All slip, trip, and fall-related incidents/injuries will be documented in the log and reported to the district's insurance carrier. Each incident will be reviewed by the Principal, and the Joint Loss Management Committee\Safety Committee.

Adopted: 02/02/16

Board Review: 09/06/22