

**SCHOOL ADMINISTRATIVE UNIT #2  
PUBLIC HEARING AND BOARD MEETING  
Ashland Elementary School - Cafeteria  
16 Education Drive, Ashland NH  
May 21, 2019**

**MINUTES**

**I. CALL TO ORDER**

Superintendent Moriarty called the meeting to order at 6:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

Members and guest participated in the pledge of allegiance.

**III. RECORD ROLL**

**Members Present -  
Ashland:**

Ms. Sandra Coleman  
Mr. Stephen Heath

**Members Absent:**

Mr. Glenn Dion\*  
Ms. Deborah Boyer\*

**Members Present -  
Inter-Lakes:**

Mr. Craig Baker  
Mr. Mark Billings  
Mr. Howard Cunningham  
Ms. Lisa Merrill  
Mr. Duncan Porter-Zuckerman

**Members Absent:**

Mr. Richard Hanson\*  
Mr. Charley Hanson\*

**Administrators Present:**

Mrs. Mary Moriarty  
Mrs. Trish Temperino

**Others Present:**

Ms. Marilyn Martell

*\*With notice*

Mr. Billings spoke to members regarding the responsibility as the SAU Board to assess how our schools are running; keeping in mind a \$30 million budget is being administered by six people. The SAU Office has been tasked over the last five years with additional state and federal requirements; he wanted to be sure the Board was comfortable with what is expected of the staff to keep things running smoothly. Mr. Billings thanked Mrs. Moriarty and Mrs. Temperino for their efforts, especially the grant work that has enabled updates to many safety components throughout both Districts.

**REORGANIZATION OF THE SCHOOL BOARD**

**Chairman**

Mrs. Moriarty entertained nominations for Chair of the SAU Board.

Ms. Merrill moved, second by Mr. Cunningham, to nominate Mr. Mark Billings as Chair of the SAU Board. There being no further nominations the vote was unanimous to approve Mr. Billings as SAU Board Chair.

Mrs. Moriarty turned the meeting over to Mr. Billings.

**Vice-Chair**

Mr. Billings entertained nominations for Vice-Chair of the SAU Board.

Mr. Heath moved, second by Mr. Cunningham, to nominate Mr. Glenn Dion as Vice-Chair of the SAU Board. There being no further nominations the vote was unanimous to approve Mr. Dion as Vice-Chair of the SAU Board.

**Secretary**

Mr. Billings entertained nominations for Secretary of the SAU Board.

Mr. Billings moved, second by Mr. Baker, to nominate Mr. Howard Cunningham as Secretary of the SAU Board. There being no further nominations the vote was unanimous to approve Mr. Cunningham as SAU Board Secretary.

**IV. PUBLIC INPUT** None

**V. MINUTES**

Mr. Cunningham moved, seconded by Mr. Porter-Zuckerman, to approve the minutes of the SAU #2 Board Public Hearing and Board Meeting of December 19, 2018. The motion carried by majority, with Ms. Coleman and Mr. Baker abstaining.

**VI. COMMUNICATION / CORRESPONDENCE** None

**VII. FINANCIAL REPORT**

**A. Review of Financial Report**

Mrs. Temperino provided an updated Budget Expenses Worksheet. There were some challenges resulting from unanticipated expenses, to include a classification change within the New Hampshire Retirement System for Director of Student Services. Mrs. Temperino reported that despite challenges we have stayed within budget. Once indirect costs amounts are received by the State updated information will be reported to the Board.

**VIII. NEW BUSINESS**

**A. General Assurances**

Mr. Baker moved, second by Mr. Porter-Zuckerman, to authorize the SAU Board Chair and Superintendent to sign the FY 2020 General Assurances, Requirements and Definitions for the District's Participation in Federal Programs. The motion carried unanimously.

Mrs. Moriarty provided an overview of the purpose and substance behind the General Assurances required at the State and Federal Level. Mr. Cunningham noted the importance of making the public aware of the work that is happening behind the scenes and related costs. Including this information in the Annual Report to educate the communities would be beneficial.

**B. Data Governance and Security Policy**

Mr. Cunningham moved, second by Ms. Merrill, that the SAU requirements for a Data Governance and Security Policy will be met through each District's individual policies and procedures. The motion carried unanimously.

**C. SAU Benefits Overview**

Mr. Baker moved, second by Mr. Cunningham, to approve the SAU Benefits Overview for 2019-2020 as written. The motion carried unanimously.

**D. Distribution of Responsibilities/Organization of the Business Office**

Mrs. Moriarty and Mrs. Temperino reviewed the proposed model with regards to roles and responsibilities within the Business Office. Lengthy discussion ensued regarding the benefits of building the intuitive pieces that will be gained through full-circle understanding within the office as well as distributing responsibilities for more efficiency.

Mr. Cunningham moved, second by Ms. Merrill, to table moving forward with approval of the proposed reorganization of the SAU Business Office.

Mr. Baker commented that he did not understand the need to table moving forward with this new model; he feels the SAU Office should be run by the people we hire to run it. Further discussion ensued regarding roles and responsibilities of the Board versus SAU Administrators.

Mr. Billings called for a vote on the motion currently on the floor by Mr. Cunningham to table moving forward with proposal. The motion failed with a 2:5 vote.

Mr. Baker moved, second by Mr. Porter-Zuckerman, to support the distribution or responsibilities and proposed organization of the business office as presented. The motion passed with a vote of 5:2

**IX. ADDITIONAL BUSINESS**

**A. Members of the SAU #2 Board** - None

**B. Members of the Administration** - None

**X. PUBLIC INPUT** None

**XI. ANNOUNCEMENTS**

**A. Tuesday, May 28, 2019**

Inter-Lakes School Board @ Humiston Building – Conference Room, Meredith

- Policy Review Committee Meeting – **5:00 p.m.**
- Special School Board Meeting – **6:00 p.m.**

**B. Tuesday, June 4, 2019**

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Public Hearing – **6:30 p.m.**
- School Board Meeting – **Immediately following the Public Hearing**

**C. Tuesday, June 11, 2019**

Inter-Lakes School Board @ Humiston Building – Conference Room, Meredith

- Policy Review Committee Meeting – **5:00 p.m.**
- Special School Board Meeting – **6:00 p.m.**

**D. Thursday, June 13, 2019**

Ashland Elementary School Kindergarten End of Year Celebration – **10:00 a.m.**

**E. Friday, June 14, 2019**

- Ashland Elementary School Last Day for Students Grades 1-8 – **12:30 p.m.**
- Grade 8 Graduation – **6:00 p.m.**

**F. Friday, June 21, 2019**

Inter-Lakes School District Last Day for Students – **12:30 p.m.**

**G. Saturday, June 22, 2019**

Inter-Lakes High School Graduation – Prescott Park, Meredith NH – **10:00 a.m.**

**H. Tuesday, July 9, 2019 (Tentative)**

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- School Board Meeting – **6:30 p.m.**

**XII. NON-PUBLIC SESSION**

Ms. Merrill moved, second by Mr. Baker, to move into Non-Public Session at 7:28 p.m. in accordance with RSA 91-A:3 II (a)(c). The Board Secretary polled members and the vote was unanimously in favor.

**PUBLIC SESSION**

Mr. Cunningham moved, second by Mr. Porter-Zuckerman, the Board return to Public Session at 7:50 p.m. The motion carried unanimously.

**A. PROFESSIONAL STAFF NOMINATIONS**

Mr. Billings reported that the Board, in Non-Public Session, voted to accept the 2019-2020 SAU salary adjustments as presented with an amendment to the Superintendent's salary to reflect a \$3,000 increase.

Mr. Baker moved, second by Mr. Cunningham, the Board approve the nomination of Mrs. Elaine Dodge as Director of Student Services for 2019-2020. The motion carried unanimously.

Mr. Porter-Zuckerman moved, second by Mr. Heath, the Board approve the nomination of Mrs. Ashley Dolloff as Human Resources Director for 2019-2020. The motion carried unanimously.

The Board requests that comparative salary data be provided in advance of the SAU Board meeting next May.

**XIII. ADJOURNMENT**

Ms. Merrill moved, seconded by Mr. Baker, to adjourn the meeting at 7:52 p.m. The motion carried unanimously.

Respectfully Submitted,

Marilyn G. Martell  
Recording Secretary