

**SCHOOL ADMINISTRATIVE UNIT #2 BOARD MEETING**  
**SAU Office, Humiston Building**  
**October 30, 2018**

**MINUTES**

**DRAFT**

**I. CALL TO ORDER**

Chairman Billings called the meeting to order at 6:05 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. RECORD ROLL**

**Members Present -  
Ashland:**

Ms. Deborah Boyer  
Mr. Stephen Heath  
Ms. Renee Liebert

**Members Absent:**

Mr. Glenn Dion\*  
Mrs. Sandra Coleman\*

*\* absent with notice*

**Members Present -  
Inter-Lakes:**

Mr. Mark Billings, Chair  
Mr. Craig Baker  
Mr. Howard Cunningham  
Ms. Lisa Merrill  
Mr. Duncan Porter-Zuckerman

**Members Absent:**

Mr. Richard Hanson\*  
Dr. Susan Palmer-Ansorg\*

**Administrators Present:**

Mrs. Mary Moriarty  
Mrs. Trish Temperino

**IV. PUBLIC INPUT**

None

**V. MINUTES**

Mr. Cunningham moved, seconded by Ms. Boyer, to approve the minutes of the SAU #2 Board Meeting of May 15, 2018 as written. The motion carried; With Mr. Baker and Ms. Liebert abstaining

**VI. COMMUNICATION / CORRESPONDENCE**

Mr. Cunningham shared a Thank-You note from Chuck DiCecca to the Board with thanks for the retirement gift and support of the Board during his tenure with SAU #2.

**VII. FINANCIAL REPORT**

**A. Review of 2017-2018 Year End Report**

Mrs. Temperino reported that the District is in a strong financial position to end the year. As shown in the Revenues and Expenses Report (*Agenda attachment #2*) only \$6,694 of the fund balance was used out of the \$25,000 budgeted; the impact to the fund balance was kept to a minimum. The fund balance as of June 30, 2018 is \$90,997.

Chairman Billings referred to the SAU Salary & Benefits History that provided an eight year history of salary and benefits for the SAU. Because there have been significant increases in health insurance and retirement he felt it was important to look at the total compensation over an extended period of time versus a one year comparison. The total compensation amount increased approximately 2.7% yearly; with less than 1% over the past few years. Mr. Billings thanked Mrs. Temperino and Mrs. Moriarty for a job well done with regards to the savings seen through restructuring and reorganizing; reducing cost share.

**VIII. NEW BUSINESS****A. Schedule of SAU Board Meetings**

Discussion regarding proposed meetings and potential schedule conflicts, the following schedule of meetings was mutually agreed upon:

- Tuesday, November 27, 2018– 6:00 p.m. at Ashland Elementary School
- Tuesday, December 18, 2018 Public Hearing – 6:00 p.m. at Humiston Building, Meredith
- Tuesday, May 21, 2019 – 6:00 p.m. at Ashland Elementary School

Mr. Cunningham moved, second by Mr. Porter-Zuckerman, to approve the schedule of SAU #2 Budget Development Timeline for the 2018-2019 school year as presented. The motion carried unanimously

**B. 2019-2020 Draft Budget**

Mrs. Moriarty and Mrs. Temperino provided an in-depth review of the SAU #2 Draft Budget for the 2019-2020 school year. It was noted that the goal with health insurance is to move to an 80/20 cost share; the District Per Diem compensation comparison was reviewed. Each line item within the budget was addressed; Lines 1-8 provide what is being proposed for salary increases versus the one line Salary Pool. Major increases within the budget are in response to things we have no control over - insurance and retirement lines. There were no other significant changes over last year's budget. Mr. Cunningham expressed support moving away from percentage increases; support was given for proposed salary increases. The salaries as presented make the budget more concrete and understandable at first glance; the efforts moving forward are appreciated.

Mrs. Temperino reviewed the apportionment of the SAU Budget with the Inter-Lakes District responsible for 90% and the Ashland District responsible for 10%. Average Daily Membership (ADM) was discussed for each District.

Mrs. Moriarty indicated that as more detailed information would be available at the November meeting.

There being no further questions at this time, Board members were encouraged to review the details of the budget and contact Mrs. Moriarty or Mrs. Temperino prior to the November 27<sup>th</sup> meeting so that they could provide a detailed response.

**IX. ADDITIONAL/NEW BUSINESS**

**A. Members of the SAU #2 Board** – None

**B. Members of the Administration** - None

**X. PUBLIC INPUT**

None

**XI. ANNOUNCEMENTS****A. Tuesday, November 6, 2018**

- Ashland School Board Regular Meeting / Budget Presentation – **5:30 p.m.**  
Ashland Elementary School - Heffernan Media Center, Ashland

**B. Tuesday, November 13, 2018**

- Inter-Lakes Policy Review Committee – **5:00 p.m.**
- Inter-Lakes School Board Meeting - **6:00 p.m.**

**C. Thursday, November 15, 2018 – Inter-Lakes Middle/High School Library**

- Joint Inter-Lakes School Board / Select Board Meeting – **5:30 p.m.**

**D. Friday, November 16, 2018**

- Ashland School Board Special Meeting - Budget Work Session – **3:00 p.m.**  
Ashland Elementary School – Conference Room, Ashland NH

**E. Monday, November 18, 2018**

- Ashland School Board Special Meeting - Budget Work Session – **5:00 p.m.**  
Ashland Elementary School – Conference Room, Ashland NH

**F. Tuesday, December 4, 2018**

- Ashland Policy Review Committee – 5:45 p.m.
- Ashland School Board Meeting – 6:30 p.m.  
Ashland School Board @ Ashland Elementary School – Heffernan Media Center

**G. Tuesday, December 11, 2018 – Humiston Building Conference Room**

- Inter-Lakes Policy Review Committee – **5:00 p.m.**
- Inter-Lakes School Board Special Meeting – **6:00 p.m.**  
Inter-Lakes School Board @ Humiston Bldg. Conference Room, Meredith NH

**XII. ADJOURNMENT**

Ms. Merrill moved, second by Mr. Cunningham, to adjourn the meeting at 6:41 p.m. The motion carried unanimously.

Respectfully Submitted,

Marilyn G. Martell  
Recording Secretary