

ASHLAND SCHOOL BOARD REGULAR MEETING MINUTES
HEFFERNAN MEDIA CENTER, ASHLAND ELEMENTARY SCHOOL
August 2, 2016

MEMBERS PRESENT

Ms. Coleman, Dr. Davis, Mr. Dion, Ms. Liebert, Mr. Lyford

MEMBERS ABSENT

None

ADMINISTRATORS PRESENT

Ms. Moriarty, Ms. Temperino, Mr. DiCecca, Ms. Bartlett

ADMINISTRATORS ABSENT

None

OTHERS PRESENT

David Ruell, Media
11 Members of the Ashland School Staff and Public

CALL TO ORDER

Mr. Dion called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited.

PRESENTATION

A. NG2 Grant

Members of the Ashland School staff were present to speak about the NG2 grant and a week-long NG2 institute they recently attended. Handouts were distributed. They noted that the grant was brought to New Hampshire by the New Hampshire Learning Initiative. The grant is one of twelve awarded across the country and brought together by businesses on what companies are looking for in the future. The NG2 grant was awarded to five schools in the state. The Ashland staff was asked to do a presentation on one of the days of the summit because of the quality of their work.

Also discussed was a trip to Wisconsin by some staff to observe the Walker School. They are also looking forward to going to the Beecher Street School in Connecticut to observe its program. It was acknowledged that Ashland still has a lot to learn, which will take further time, collaboration and money. They learned how powerful project based learning can be and how to take it a step forward. Collaboration was stressed throughout the presentation. Since project based learning falls under performance assessment, it will be the staff's focus this year.

Mrs. Moriarty commended the staff for their time and commitment spent on professional learning during the summer. Feedback shared with her was that the Ashland team stood out. She distributed a copy of a letter explaining Ashland's recognition for being chosen to participate in the NG2 project.

PRESENTATION

A. NG2 Grant

Mr. Lyford requested clarification that the grant is a tool to add to what the school already practices. Ms. Bartlett stated yes. It is putting things together to provide instruction that is meaningful for students.

Ms. Coleman asked how instruction will be delivered. An Ashland staff member cited a project that involved math, i.e., fractions, to design a "build a house". The students weren't learning for a quiz/test; they were learning to complete their projects.

Staff members were thanked for their presentation.

MINUTES

**A. Special Meeting,
July 7, 2016**

Ms. Coleman moved, Dr. Davis seconded, to approve the minutes of the special meeting of July 7, 2016, as printed and distributed.

The following corrections were made: under "Others Present," Helen Day should read Helen May. Also, under "General Operating Expenses" on page 1, second paragraph, "That" should be "that". On page 3 under Non-Public Session I, "Upon" should read "upon".

The vote on the minutes, as corrected, was 4 in favor; Mr. Lyford abstained.

PRIVILEGE OF THE FLOOR #1

In response to a question raised by a resident, it was confirmed that there will be two kindergarten teachers this year.

COMMUNICATIONS

**A. Update of Roof/Water
Damage**

Ms. Temperino reported that the clean-up is complete. The Melanson Company will be covering the costs associated with the damage. She reviewed the companies doing the clean-up job. The completed roof will be inspected by Firestone. The bill will be paid following a successful inspection of the roof.

**B. Kindergarten and
Title I Teacher Update**

Mrs. Moriarty informed the Board that the kindergarten classes will be split this year; currently, there are 12 and 13 in the classes. Also, Ms. Zeman is moving to the open Title I position. There is an opening for an intermediate teacher, and hiring is in process. In response to Ms. Coleman's inquiry, it was noted that the Title I position is full time.

**C. Budget Development
Timeline for 2017-2018**

Ms. Temperino referred Board members to the proposed budget development timeline for 2017-2018 included in the agenda packet. She reviewed the dates and the process. Action on the timeline will occur at a future meeting.

ADMINISTRATIVE REPORTS

None.

BUSINESS OF THE BOARD

A. Permission to Hire

Ms. Liebert moved, Dr. Davis seconded, to authorize the Superintendent of Schools to hire candidates prior to the next regular Board meeting. The vote was unanimously in favor.

BUSINESS OF THE SUPERINTENDENT

A. General Operating Expenses

Mr. Lyford moved, Ms. Coleman seconded, that the Board approve the payment of bills, as presented, including manifests #2002 (checks #24744 through #24755 in the amount of \$1,778.71), #2003 (checks #24776 through #24790 in the amount of \$33,769.07), and #2004 (checks #24791 through #24828 in the amount of \$74,716.07).

Ms. Temperino noted that she brought all listed payments as back up in case Board members wanted to review them.

Ms. Temperino responded to requests for clarification by Mr. Lyford, Ms. Coleman and Mr. Dion on some of the payments.

The vote on the motion was unanimously in favor.

B. Primex Contribution Assurance Program

Mr. Lyford moved, Ms. Coleman seconded, to approve the Contribution Assurance Program (CAP), as presented, and authorize the Board chair to sign on behalf of the board.

Ms. Temperino clarified that the program is for the school district's property and liability insurance. Approval of the motion will allow the district to enter into a two-year contract with Primex to limit increases to a maximum of 9 percent. Ms. Temperino spoke about higher increases in the past due to claims.

The vote was unanimously in favor.

C. Disposal and Recycling Services

Ms. Temperino distributed a memo regarding the administration's recommendation to hire Waste Management for the district's disposal and recycling services. She noted that she will transfer money in the budget to cover the increased cost.

Mr. Lyford asked if the dumpsters will have a fence. Ms. Temperino stated no that the bid specifications required the dumpsters be bear resistant. If problems develop with animals, etc., fencing will be reconsidered.

Dr. Davis moved, Mr. Lyford seconded, to approve hiring Waste Management for the district's disposal and recycling service for the 2016-2017 school year. The vote was unanimously in favor.

POLICIES – Second Reading

A. Policy #3546, Business Record Retention

Mr. Lyford moved, Dr. Davis seconded, to approve a second reading of policy #3546, Business Record Retention.

It was noted on the last page, at the bottom, under "Second Reading," it should read 8/2, not 8/12.

The vote was unanimously in favor.

B. Policy #3675, Student Activities Fund Management

Mr. Lyford moved, Dr. Davis seconded, to approve a second reading of policy #3675, Student Activities Fund Management. The vote was unanimously in favor.

POLICIES – Second Reading

C. Policy #3680, Cash in School Buildings

Dr. Davis moved, Ms. Liebert seconded, to approve a second reading of policy #3680, Cash in School Buildings. The vote was unanimously in favor.

POLICIES – First Reading

A. Policy #1330, Community Use of School Facilities

Dr. Davis moved, Mr. Lyford seconded, to approve a first reading of policy #1330, Community Use of School Facilities. The vote was unanimously in favor.

Ms. Temperino responded to Dr. Davis’s inquiry regarding who rents the facility. She noted that it is not rented often.

B. Policy #3670, Fixed Assets Management

Ms. Coleman moved, Mr. Lyford seconded, to approve a first reading of policy #3670, Fixed Assets Management. The vote was unanimously in favor.

C. Policy #5152, Wellness through Nutrition and Physical Activity

Ms. Coleman moved, Dr. Davis seconded, to approve a first reading of policy #5152, Wellness through Nutrition and Physical Activity. The vote was unanimously in favor.

D. Policy #5185, Video and Audio Recording in School Classrooms

Mr. Lyford moved, Ms. Liebert seconded, to approve a first reading of policy #5185, Video and Audio Recording in School Classrooms. The vote was unanimously in favor.

E. Policy #9110, Number of Board Members

Ms. Coleman moved, Dr. Davis seconded, to approve a first reading of policy #9110, Number of Board Members. The vote was unanimously in favor.

F. Policy #9100, Regulations and Policies of the Ashland School Board

Mr. Lyford moved, Dr. Davis seconded, to approve a first reading of policy #9100, Regulations and Policies of the Ashland School Board. The vote was unanimously in favor.

Ms. Liebert noted that, on page 1 under #2(A), the second sentence is repeated.

UNFINISHED BUSINESS

A. Withdrawal Study Committee

Mr. Dion noted that the school district moderator has not yet appointed any residents to the committee, so this topic will be tabled for the next Board meeting.

PRIVILEGE OF THE FLOOR #2

Mardean Badger asked if the Board is still looking for members to serve on the Withdrawal Study Committee. Mr. Dion stated yes. Ms. Badger noted that it is still on the town website, and she will change the deadline for residents to express an interest in serving on the committee.

Ms. McGettigan asked for a copy of the advertisement to post on the school’s website as well.

ANNOUNCEMENTS

- A. Ashland School Board Regular Meeting
Tuesday, September 6, 2016, 6:30 p.m.
Policy Review Committee Meeting, 5:30 p.m.
Heffernan Media Center, Ashland Elementary School**

NON-PUBIC SESSION

Not necessary.

ADJOURNMENT

There being no further business to come before the Board, at 7:20 p.m., Mr. Lyford moved, Ms. Coleman seconded, to adjourn the meeting. The vote was unanimously in favor.

The Board met after the meeting for a non-meeting.

Respectfully Submitted,

Jodi Lamoureux
Recording Secretary