

"Unapproved"

**ASHLAND SCHOOL BOARD REGULAR MEETING MINUTES
HEFFERNAN MEDIA CENTER, ASHLAND ELEMENTARY SCHOOL
May 3, 2016**

MEMBERS PRESENT

Ms. Coleman, Dr. Davis, Mr. Dion, Ms. Liebert, Mr. Lyford

MEMBERS ABSENT

None

ADMINISTRATORS PRESENT

Ms. Temperino, Mr. DiCecca, Ms. Bartlett

ADMINISTRATORS ABSENT

Ms. Ormond, with notice

OTHERS PRESENT

David Ruell, Media
Jacqui McGettigan, Kelly Avery, Ellen Young, AES Staff
Chris Wald, Facilities Director, Inter-Lakes School District

CALL TO ORDER

Mr. Dion called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited.

MINUTES

**A. Regular Meeting,
April 5, 2016**

Ms. Coleman moved, Mr. Lyford seconded, to approve the minutes of the regular meeting of April 5, 2016, as printed and distributed. The vote was unanimously in favor.

BUSINESS OF THE SUPERINTENDENT

**A. General Operating
Expenses**

Dr. Davis moved, Ms. Liebert seconded, that the Board approve the payment of bills, as presented, including manifests #2024 (checks #24475 through #24478 in the amount of \$3,539.16), and #2025 (checks #24480 through #24537 in the amount of \$85,197.12).

Ms. Temperino responded to requests from Mr. Lyford and Ms. Coleman for clarification on some of the checks.

The vote on the motion was unanimously in favor.

**B. Financial Report for
2015-2016**

Ms. Temperino reported that an additional \$21,050 was spent down or encumbered since last month, with revenues increasing by \$2,822 mostly due to additional Medicaid reimbursement. They are hoping to fill the oil tank before the end of this school year since the cost of fuel oil is so low. The food service account is expected to break even this year.

In response to Mr. Lyford's inquiry, Ms. Temperino estimated a \$65,000 surplus for 2015-2016 year end. Mr. Dion suggested encumbering \$20,000 for special education costs. Ms. Temperino will bring various options to the Board next month on how to move forward with Mr. Dion's suggestion.

Ms. Coleman questioned the overage in the library and media account this year. Ms. Temperino noted that the newly-hired media specialist came in higher than budgeted. Ms. Coleman also questioned the snow plowing costs since there was not much snow this year. Mr. Temperino noted that there was a lot of extra sanding

B. Financial Report for 2015-2016 *(cont'd.)*

and salting due to the weather this winter. She further noted that the snow plowing bid will be going out again for next year.

Ms. Temperino distributed a memo from Mr. Wald relative to the re-roofing bid proposals. Mr. Wald spoke to his recommendation to hire Melanson Company. They were not only the lowest bidder, but Mr. Wald commented on the quality of their work in the past for the Inter-Lakes School District. Mr. Wald responded to questions from Board members relative to the project. He expects the project to begin by July 1 and be done by mid-August.

Dr. Davis moved, Mr. Lyford seconded, to accept the bid proposal submitted by Melanson Company in the amount of \$120,000 for the re-roofing project. The vote was unanimously in favor.

Ms. Temperino responded to Mr. Dion's inquiry as to what could be done with any leftover money, i.e., the next possible project.

ADMINISTRATIVE REPORTS

A. Principal's Report/ Enrollment

Ms. Bartlett reported that one new kindergarten student enrolled this week, bringing the total enrollment to 150. She noted that they already have 16 pre-registered for kindergarten next year. This is more than was anticipated.

Ms. Bartlett reviewed the calendar of events for May and June, including activities for Teacher Appreciation Week. She noted that the staff appreciated the Dunkin Donuts breakfast and pizza for lunch provided by the Board. She also noted what students have done for the staff this week.

Ms. Bartlett also highlighted the following:

- Diane Hill will be honored for the breakfast program at Ashland Elementary School.
- Seventh and eighth graders will be attending a Chris Herren presentation.
- The Spring Concert is scheduled for May 26.
- This year's Penny Sale raised over \$4,200 for the Helen Knowlton Scholarship Fund.
- Ashland Elementary School has been chosen (as one of four schools) to be part of a cutting edge program, the NG2 grant. The NH Department of Education will present the project to the school board at its June 7th meeting.

PRIVILEGE OF THE FLOOR #1

Ms. McGettigan questioned whether the roofing project will limit access to the building during the summer? Ms. Temperino stated that it shouldn't, and that the workers will do the best they can to "not be in the way." She will have Mr. Wald contact Ms. McGettigan and Ms. Bartlett to discuss the details.

COMMUNICATIONS

A. Superintendent of Schools

Ms. Temperino spoke to the benefits session held for all staff and retirees regarding health insurance changes. It was presented by Ashley Dolloff, Human Resources Director, and representatives from HealthTrust.

COMMUNICATIONS

- A. Superintendent of Schools** Ms. Temperino also noted the work Mr. Lyford did in soliciting donations for Teacher Appreciation Week. She will bring the list to the Board next month for acceptance.
(cont'd.)
- B. Board Secretary** None.
- C. Board Members** None.

BUSINESS OF THE BOARD

- A. Withdrawal Study Committee** Ms. Temperino noted that information regarding attorney choices for the Withdrawal Study Committee will be distributed in non-public public for Board discussion. Some discussion ensued regarding the Board's role in this process.
- B. Increase in Lunch Prices for the 2016-2017 School Year** Ms. Temperino referred to the memo included in the agenda packet, and spoke to the process for proposing school lunch prices. She noted that the district is reimbursed \$3.13 for free lunch. Some discussion ensued.
- Mr. Lyford moved, Dr. Davis seconded, to approve an increase in lunch prices for the 2016-2017 school year as follows: full price, \$2.35; reduced price, \$0.40; and adult price, \$3.50. The vote was unanimously in favor.
- C. Taping of Meetings** Ms. Temperino stated that she had received information from Renee Liebert regarding cost for taping school board meetings. She estimates that it would cost Ashland approximately \$720 annually (more for budget meetings and/or the deliberative session). She estimated that \$1,000 would cover the taping for one year; however, it was not budgeted. If the Board wants to move forward, Ms. Temperino noted some options: find the money next year, encumber money forward from this year, or do nothing and budget for it next year. Some discussion ensued.
- Mr. Lyford spoke against encumbering the money for taping meetings as he felt the money could be better spent on things for the school.
- Dr. Davis spoke in favor of taping meetings, reiterating the transparency aspect and how it would reach more residents who can't attend meetings.
- Mr. Dion commented further on the cost of adding budget meetings and the deliberative session for taping. It was generally felt that the budget hearing should be taped, but perhaps not the deliberative session since it does not last very long. Further discussion ensued. Ms. Liebert spoke in favor of encumbering the money forward from this year.
- Ms. Liebert moved, Ms. Coleman seconded, to approve the encumbrance of \$1,000 from the 2015-2016 budget for the purpose of videotaping school board meetings during the 2016-2017 school year beginning with the August school board meeting. It was noted that the minutes are also posted on line. The vote on the motion was unanimously in favor.

BUSINESS OF THE BOARD *(cont'd.)*

D. Other

With regard to the Policy Review Committee, Mr. Lyford had suggested, and Ms. Bartlett was asked to attend the meetings. It was felt that her input would be important.

It was noted that policies required by law are being brought to the Board. There are several policies that need to be reviewed and updated. Mr. Dion stated that a spreadsheet listing existing policies will be developed and prioritized by legal or state recommendations, and "optional".

Ms. Coleman inquired, and Mr. Dion responded that the Policy Review Committee meets once monthly prior to the Board meeting.

Mr. Dion thanked Ms. Bartlett for agreeing to attend the meetings.

PRIVILEGE OF THE FLOOR #2 None.

ANNOUNCEMENTS

A. SAU #2 School Board Annual Meeting
Tuesday, May 17, 2016, 6:00 p.m.
Heffernan Media Center, Ashland Elementary School

B. Ashland School Board Regular Meeting
Tuesday, June 7, 2016, 6:30 p.m.
Policy Review Committee Meeting, 5:30 p.m.
Heffernan Media Center, Ashland Elementary School

NON-PUBLIC SESSION

At 7:12 p.m., Mr. Lyford moved, Dr. Davis seconded, to move into non-public session under R.S.A. 91-A:3(c) for the purpose of discussion legal issues. A unanimous roll call vote was taken.

At 7:52 p.m., the Board returned to public session upon a motion made by Ms. Liebert, seconded by Dr. Davis and unanimously approved.

ADJOURNMENT

There being no further business to come before the Board, at 7:53 p.m., Ms. Liebert moved, Mr. Lyford seconded, to adjourn the meeting. The vote was unanimously in favor.

DISCUSSION

Following the meeting, the Board discussed a memorandum of agreement to Article X(A)(102) of the collective bargaining agreement between the Ashland School Board and the Ashland Teachers Association.

Respectfully Submitted,

Jodi Lamoureux
Recording Secretary

NON-PUBLIC SESSION I

MEMBERS PRESENT

Ms. Coleman, Dr. Davis, Mr. Dion, Ms. Liebert, Mr. Lyford

MEMBERS ABSENT

None

ADMINISTRATORS PRESENT

Ms. Temperino, Mr. DiCecca, Ms. Bartlett

ADMINISTRATORS ABSENT

Ms. Ormond, with notice

At 7:12 p.m., the Board discussed attorney selection for withdrawal study. No action was taken.

NON-PUBLIC SESSION II

MEMBERS PRESENT

Ms. Coleman, Dr. Davis, Mr. Dion, Ms. Liebert, Mr. Lyford

MEMBERS ABSENT

None

ADMINISTRATORS PRESENT

Ms. Temperino, Mr. DiCecca, Ms. Bartlett

ADMINISTRATORS ABSENT

Ms. Ormond, with notice

At 7:25 p.m., The board discussed staffing concerns for the 2016-2017 school year. No action was taken.